

WORKBOOK

Public Stakeholder Orientation Sessions

For further information, please contact:

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Public Stakeholder Orientation Sessions

<p>Thursday, April 26, 2007 6:30 PM to 9:00 PM <i>Hamilton Convention Centre</i> 1 Summers Lane Hamilton, ON L8P 4Y2</p>	<p>Tuesday, May 1, 2007 6:30 PM to 9:00 PM <i>Holiday Inn Burlington - Hotel & Conference Centre</i> 3063 South Service Road Burlington, ON L7N 3E9</p>	<p>Thursday, May 3, 2007 6:30 PM to 9:00 PM <i>Royal Canadian Legion</i> 383 Morningstar Avenue Welland, ON L3B 5B5</p>
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AGENDA

Purpose: *The purpose of this orientation session is to provide an update on study progress since the approval of the Terms of Reference, outline the planning, technical and public consultation approaches being proposed by the Study Team, and to obtain feedback and advice from stakeholders.*

- 6:30 p.m. Welcome, Purpose of the Meeting and Introductions – Facilitator
- 6:40 p.m. Study Team Presentation
- 7:10 p.m. Questions of Clarification on Phase 1 Study Approach – All
- 7:30 p.m. Breakout Sessions
 - Principles and Elements of Public Consultation and Outreach
 - Approach for Consultation with Community Advisory Groups
- 8:20 p.m. Report Back
 - Feedback and Suggestions
- 8:50 p.m. Next Steps, Future Meetings
- 9:00 p.m. Adjourn

APPENDIX 1: Public Consultation and Outreach Approach

The consultation and outreach principles for this study will foster the attainment of the following overarching consultation and outreach goals:

- To actively engage, involve and consult with government / First Nations stakeholders and members of the general public on all aspects of Phase 1 of the EA.
- To assist the Study Team by providing information and input relating to community interests, and study issues at each of the key stages in Phase 1.
- To make certain that stakeholders receive effective and clear communications and comprehensive information that will enable active and productive participation.
- To ensure, at the end of the study that the program was fully encompassing and transparent so that a decision to move ahead with the project is totally defensible.

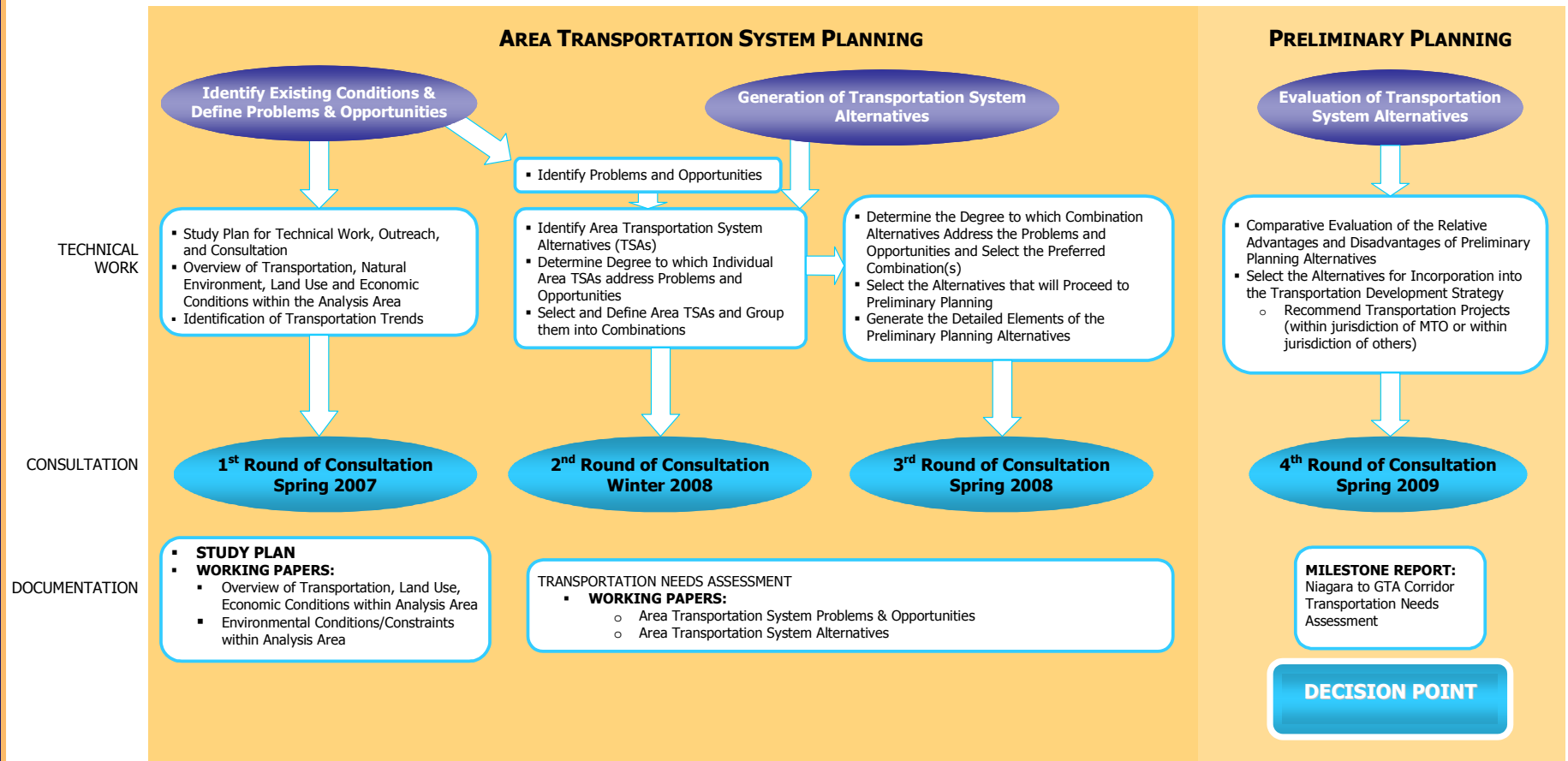
Four rounds of PICs will take place during Phase 1 of this study with three venues per round (Niagara, Hamilton, and Halton). The timing of the PICs are tentatively scheduled as follows:

- PIC 1: Spring 2007
- PIC 2: Winter 2008
- PIC 3: Spring 2008
- PIC 4: Spring 2009

The four rounds of PICs will be held to coincide with the study steps depicted in **Figure 1** (on the following page).

Supplemental consultation and outreach activities / events (in addition to PICs) will be held to provide stakeholders with the opportunity to obtain a better understanding of the study information and to address outstanding concerns and issues. Supplemental consultation activities will be held as necessary to reflect study and stakeholder needs.

Figure 1: Consultation, Technical Work, and Documentation



APPENDIX 2

Approach to Community Advisory Group (CAG)

1.0 General Purpose, Mandate, and Work Plan for the CAG

1.1 CAG Purpose and Mandate

The following purpose(s) have been identified for the CAG:

- Develop a Charter and Work Plan for the CAG and monitor achievements
- Act as a sounding board where the CAG and the Study Team can test ideas and findings
- Provide advice, critiques and suggestions to see that Study Plan is comprehensive, and that data is adequately collected and analyzed
- Provide a sense of the broader community reactions and concerns and how these might be addressed
- Provide a direct, face-to-face channel of communications between and among CAG members, the residents, environmental community, the developers, and the Study Team
- Identify and discuss potential issues, challenges and opportunities in a timely fashion, and assist in developing mechanisms to identify satisfactory outcomes

1.2 Work Plan

The Study Team has planned for a minimum of six meetings with the CAG in Phase 1 of this study. We propose the following work plan components for these meetings:

Stage 1: Input to the Study Design

- *Meeting #1:*
 - Orientation and CAG Organization
 - Key Issues/Considerations for the Study Design
 - Purpose and Mandate of CAG
 - Purpose of the Study
 - Overview of Environmental Conditions and Transportation Growth Trends
- *Meeting #2:*
 - Review of the Draft Study Plan and Results from the First Round of Public Information Centres
 - Briefing and Discussion on the Transportation Needs Assessment Process (including Evaluation Criteria)

- Overview of Transportation, Land Use and Economic Conditions within the Analysis Area
- Area Transportation System Problems and Opportunities

Stage 2: Input and Feedback on the Transportation Needs Assessment

- *Meeting #3:*
 - Review and input to Draft Working Papers (Overview of Transportation, Land Use, Economic Conditions within Analysis Area; Environmental Conditions and Constraints within Analysis Area; Area Transportation Systems Problems and Opportunities; and, Area Transportation System Alternatives)
 - Identify Area Transportation System Alternatives
 - Grouping of Area Transportation System Alternatives into Combination Alternatives

Stage 3: Input and Feedback on Alternatives

- *Meeting #4:*
 - Input to the Development and Evaluation of Area Transportation System and Combination Alternatives
 - Combination Alternatives to Proceed to Preliminary Planning
 - Detailed Elements of Preliminary Planning Alternatives
 - Process to Evaluate and Select Preferred Preliminary Planning Alternatives
- *Meeting #5:*
 - Selection of the Preferred Preliminary Planning Alternative(s)
 - Discussion of the Recommended Transportation Development Strategy
 - Process for Undertaking Subsequent Studies

CAG may request additional meetings in all stages.

2.0 Recruitment Approach, Criteria, and Mechanisms

The following broad criteria are being considered for selection of CAG members:

- 7 members from each region (Halton, Hamilton, Niagara), totaling 21 members;
- Balance of geographic interests (locally diverse natural, socio-economic, cultural and transportation issues and perspectives);
- Balance of sectoral interests (occupation, interests);
- Reflective of demographics (age, gender)

2.1 Recruitment Approach

The Niagara to GTA Corridor Study Team has a list of interested members of the public and stakeholder groups from the Terms of Reference stage and commencement of this study. The Study Team encourages interested stakeholders to apply for the CAG through the following methods:

- Communications to the Study Team via email or the contact form available on the website;
- CAG application form available on the website; and,
- Public Stakeholder Orientation Sessions (April 26-May3, 2007) that provide information pertaining to the CAG, and have a sign-up for membership on the CAG.

The following additional recruitment activities will be taking place:

- Promote CAG application at the community Stakeholders' Orientation Sessions and notices of these events;
- CAG members selected by the Study Team (stakeholders could be involved in recruitment selection to ensure transparency); and,
- Subsequent to the Public Orientation Sessions, a preliminary CAG will be formed based on screening criteria to ensure adequate representation:
 - A minimum of three (3) placeholders will be designated for future CAG members (determined after PIC #1).
 - The first round of PICs will explain the CAG and also provide an opportunity for interested stakeholders to be considered for membership on the CAG.

2.2 Selection Criteria and Mechanisms

The following additional, specific criteria could be used to screen applicants:

Selection Criteria Development Approach:

- Membership should not necessarily be limited by numbers;
- Each Region should be represented, and preferably each municipality within each Region;
- Ensure that youth, seniors, and minorities are represented;
- Ensure that there is a gender balance;
- Participant knowledge should reflect a variety of study topics such as:
 - Natural environment – terrestrial and aquatic ecosystems
 - Niagara Escarpment protection

- Agriculture – reflective of diverse uses throughout study area (e.g. grape growers, dairy, crops, garden centres)
- Air quality and climate change
- Cultural environment (built heritage and archaeology)
- First Nation interests
- Social environment
- Public Health
- Land Use
- Transportation (all modes)
- Economics and Trade
- Development and Growth Planning (industrial, commercial, and residential)
- Planning and Environmental Assessment